

---

## CARS ACCOUNTING REPORTS MANUAL

IM RMS Profile # 400203

Page 1 of 1

---

***IM-RMS #: 400203***

**PROFILE ID TITLE:** FOODSHARE ISSUANCE

**FULL TITLE:** FoodShare Issuance

**REPORTING INSTRUCTIONS:** Report costs that can be directly attributed to issuing FoodShare benefits. These activities include but are not limited to the following: issuing emergency Quest cards, completing the tasks to have FoodShare EBT benefits issued to the recipient, and answering customer inquiries related to the Quest card. Do not report any expenses to this profile that are included in DWD/DHFS Shared Costs.

The State will also distribute costs to this profile based on the application of RMS statistics to the costs reported on the DWD/DHFS Shared Cost Expenditure Report.